



# SECURITY OFFICER

Candidate Pack  
September 2024



# About CST



CST is the charity that protects British Jews from terrorism and antisemitism. It exists to ensure that Jewish people across the UK can lead the lives of their choice.

Widely recognised by police and government as a unique model of best practice, CST's research regularly informs public policy, helps to safeguard wider British society, and supports victims of antisemitism.

CST gained charitable status in 1994, though its origins lie in many decades of Jewish self-defence – both before and after World War Two. CST does not charge for any of its services and is almost entirely dependent on charitable donations to cover its costs.

Across the UK, 2,000 dedicated volunteers and over 100 members staff power CST's mission.

# CST's mission



CST's mission is to protect our UK Jewish community from antisemitism in both physical (primarily terrorism) and political forms. This is what every member of CST's team does, whether staff, volunteers or trustees. We do it to facilitate British Jewish life, so it can be led as people wish.

Everything that CST does should contribute to protecting our community and fighting antisemitism. Every staff role and every department exist so that CST can best fulfil its mission. Together We Protect is not just a slogan, it is the reality of what we aim to do.

We do our utmost, individually and collectively, in pursuit of CST's mission. We should ask: *"What did I do today to protect our Jewish community, how can I do it better?"*. *"What did I do today to support CST colleagues, how can we work better together?"*.

Every British Jew benefits from CST's work and service, either directly or indirectly. This is the protection we give to schools, shuls, communal organisations and events, or the work we do against terrorism and antisemitism.

We strive to work in partnership with all British Jews, regardless of religious or political affiliation, together in common cause. We can only ever be as strong as our community enables us to be. This is the other meaning of Together We Protect, it is the mutual dependency between CST and our Jewish community (or communities).

# Job description



Job title	Security Officer	Salary	Competitive for night working
Contract	Night-Time Shift Rota	Location	NW London

The focus of the role is to proactively protect our Head Office and the staff that work within the building as well as visitors to the site. You will be responsible for detecting and reacting to any suspicious activity as well as preventing vandalism, thefts or any other criminal behaviour.

You will also have a good understanding of the legal guidelines in the areas of security and public safety.

The shift pattern is as follows:

- Mon: 23:00 - 06:00
- Tue: 22:00 - 06:00
- Wed: 21:00 - 06:00
- Thurs: 18:00 - 06:00
- Sun: 18:00 - 06:00

The above pattern is subject to change, overtime and extra shifts are available.

# Areas of responsibility



## Your key responsibilities for this role are as follows:

- Actively monitor all security systems including CCTV, Security Alarms & Fire Alarm system
- Proactively patrol the premises and local area regularly
- Monitor and control access/egress for the building
- Report and challenge when appropriate any suspicious activity
- Ensure all exits, doors, and windows remain secure
- Respond to alarms and react in a timely manner
- Ensuring the building is secured at the highest level
- Partake in CST training opportunities to ensure fitness and security capabilities are always developing
- On an ad hoc basis cover the National Control Room Centre.

# Personal Profile

## You must be a team player, and have:

- You will possess outstanding observation skills and have had
- Experience of working with computer-based technology.
- Excellent communication skills with a natural ability to build strong relationships
- The ability to make decisions quickly and with confidence
- Natural ability to stay calm under pressure
- Behaving in a professional, polite, and mature manner
- Good time management skills
- Possessing excellent teamworking skills
- Ability to instructions whilst being flexible and patient
- Proficiency with computer-based IT equipment

# How to apply



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Closing date: 27 September 2024\*

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Applicants are invited to submit their CV together with a covering letter to [careers@cst.org.uk](mailto:careers@cst.org.uk), with '**Night-Time Security Officer**' as the subject header.

Interviews will take place week commencing 1 October 2024.

\*Please note that the hiring process may close ahead of the posted deadline if a suitable candidate is found.