

SECURITY FOR COMMUNAL BUILDINGS

SECURITY CHECK LIST FOR YOUR LOCATION

IMPORTANT SECURITY PROCEDURES

- ▶ Ensure security rotas and procedures are in place
- ▶ Be alert for suspicious behaviour including parked cars and unattended bags/parcels
- ▶ Control entrance to location by questioning and searching unknown visitors, if necessary
- ▶ Check your location prior to, during and at the conclusion of services
- ▶ Implement a locking up procedure
- ▶ Ensure the community does not congregate, and disperses at the end of the event/service
- ▶ Cancel deliveries and refuse collection over the Sabbath and High Holy Days
- ▶ All incoming post and deliveries should be carefully checked before opening. If you are concerned about deliveries or packages – Do not touch, clear the area, alert Police on 999 and then CST
- ▶ All security personnel to read the CST Security Manual and regularly review and update emergency evacuation/invacuation procedures

LOCATION

- ▶ Remove all building materials and tools that may cause a security risk
- ▶ Secure scaffolding, ladders etc. and where possible, alarm
- ▶ Check all perimeter fencing/walls/doors/windows etc.
- ▶ Clear undergrowth, foliage and overhanging branches
- ▶ Remove litter bins and secure away from locations
- ▶ Check emergency power and lighting systems
- ▶ Secure doors, windows and other points of entry to the premises.

MAINTENANCE

- ▶ Intruder alarms, panic alarms and fire alarms
- ▶ Access control systems/locks etc.
- ▶ CCTV systems - clean camera lenses and ensure recording equipment is in full working order
- ▶ Radios and telephone systems - discharge and recharge radio batteries, check landlines. Recharge emergency mobile phones and check available credit
- ▶ Replace torch batteries
- ▶ Check you have CST incident report pads, pens, paper, cameras and briefing documents

CONTACTS

- ▶ Personnel involved in security at the location
- ▶ Caretaker and maintenance support contractors
- ▶ Alarm companies/CCTV companies/monitoring companies
- ▶ Rabbonim/location administrators/honorary officers/key holders
- ▶ Police contacts

CST urges the community to report all antisemitic incidents, and any suspicious activities - such information can help to prevent further violence and intimidation against the community.

For further security advice and guidance, or to report an incident, please contact CST.

www.cst.org.uk