

# Careers



## COMMUNICATIONS OFFICER

*Full time, based in London*

As a Communications Officer, your primary focus will be promoting CST within the Jewish Community by providing high quality written material about the organisation and its work. In addition, you will provide written content that supports CST's communications strategy to a variety of internal and external audiences.

### **Duties include:**

- Identifying opportunities for promotion of CST within the UK Jewish Community, including meetings with other communal groups
- Provision of written content for print or digital publication
- Working with other CST departments, especially Security Department and CST Northern Office, to ensure that their needs, and activities, are adequately publicised and promoted
- Writing content for CST website, newsletters, blogs and other publications
- Supporting CST's existing work on social media: including proactive CST social media use and logging and reporting antisemitic content to social media platforms for removal

### **The ideal candidate should have:**

- Excellent written skills and an ability to identify and convey the key points in any story
- Excellent communication and interpersonal skills
- Knowledge of Jewish community and how to best market and promote CST within it
- Ability to engage with staff and volunteers from across CST
- Flexibility to work as part of team and support colleagues
- Able to write to tight deadlines in response to events

Applicants are invited to submit their CV together with covering letter to [careers@cst.org.uk](mailto:careers@cst.org.uk), writing 'Communications Officer' in the subject heading.

Closing date for applications:

31 January 2018, but may close earlier if a suitable candidate is found.