



Equipment Manager (9-month contract)

Location: NW London
Salary: £30K pro-rated
Benefits: 15 days leave plus bank and Jewish holidays, pension, income protection, life assurance, eye care, EAP, on-site CrossFit style gym plus fitness suite, access to in-house and external training programmes and development & discounts at local shops
Hours: Full time

This role profile highlights the key areas of responsibility for the role. Upon application candidates will be sent the full job description.

Main areas of accountability and responsibility:

- To assist in managing the organisation expectations on the demand for KIT and equipment.
- To support managing CST's national radio network.
- Managing the Equipment Supervisor to support the turnaround of equipment in a timely manner.
- Overall management of the radio network including programming and troubleshooting.
- Improving stock checking and quality control of equipment.
- Assist in the procurement of new products and prepare proposals.
- To prepare budgets and tenders as required for the purchase of new equipment.
- Support large security operations, which may include evenings and weekends where attendance at an event is required.

The ideal candidate should have:

- Ability to work to tight and demanding deadlines.
- Strong IT literacy, with the ability to grasp new systems.
- Excellent people skills with a natural ability to build strong relationships.
- Superb organiser with excellent attention to detail.
- Strong motivation and commitment to the mission of CST.
- A flexible approach to work, willing to work beyond 'regular hours' and 'job spec' as required.

Applicants must submit their CV together with covering letter to careers@cst.org.uk, writing 'Equipment Manager' in the subject heading.

Closing date for applications: 31 May 2024 but may close earlier if a suitable candidate is found.